



3-day First Aid *at Work*

FAQs

Frequently Asked Questions

How do I register as a training provider for 3-Day FAW?

- ✘ Approved HABC Centres should follow the link on the main First Aid page. HABC will then update the Centre registration to include the First Aid qualifications selected on the authority of Highfield.co.uk Ltd.
- ✘ Non-Approved Centres will need to complete the HABC Centre Application form and HABC will gain Centre Approval from Highfield.co.uk Ltd before you would be able to deliver courses leading to a HSE qualification. Please follow the 'Become a Centre' link on the HABC homepage.

What are the costs to register for 3-Day FAW?

Registration for the 3-Day FAW is £20 + VAT.

What is the assessment cost?

The assessment costs just £12.50 + VAT per candidate. In addition, discounts are available for larger numbers of candidate assessment bookings as follows:

Price per candidate	
→ 1 - 49	£12.50
→ 50 - 99	£11.50
→ 100 - 249	£11.00
→ 250+	£10.00

How many Assessors do I need to use on a 3-Day FAW and 2-Day Requalification course?

- 1-6 Delegates = 1 Trainer & 1 Assessor
- 7-12 Delegates = 1 Trainer & 2 Assessors

What are the requirements to teach 3-Day FAW?

Tutors must be an Approved Highfield.co.uk Ltd Nominated Tutor and fulfill the following criteria;

Suitable Subject Area Qualifications may include:

- ✘ A current and valid First Aid at Work certificate
- ✘ A formal teaching/training qualification
- ✘ detailed list of evidence to show the trainer has regularly provided FAW training during the previous 3 years
- ✘ Be registered with the NMC or GMC or, being a paramedic registered with the HPC

Suitable Teaching Qualifications include:

- ✘ Diploma or Certificate in Education
- ✘ First Aid at Work Trainer/Assessor Qualification
- ✘ City and Guilds Teachers Certificate or equivalent
- ✘ Level 3 NVQ in Training and/or Development
- ✘ Professional Trainers Certificate
- ✘ Proof of at least 30 hours of training experience in any subject.

Nominated Tutors should also be able to:

- ✘ Demonstrate relevant experience and knowledge in a work context;
- ✘ Provide evidence of engagement with the subject field; and
- ✘ Provide evidence of continuing professional development.