



**Highfield**

*awarding body for compliance*

**Qualification Specification**  
**HABC Level 1 Award in**  
**Substance Misuse Awareness**  
**(QCF)**

Qualification Number: 600/1757/0

## Contents

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Introduction	<b>Page 3</b>
Qualification Details	
Key Facts	
Qualification Overview	
Entry Guidance	
Geographical Coverage	
Special Needs	
Qualification Structure	

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How the qualification is assessed	<b>Page 4</b>
Progression	
Nominated Tutor Requirements	
ID Requirements	

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Key Skills	<b>Page 5</b>
Useful Websites	
Recommended Training Materials	

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Unit 1: Develop an Awareness of Substance Misuse	<b>Page 6</b>
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## HABC Level 1 Award in Substance Misuse Awareness (QCF)

### Introduction

This Qualification Specification document is designed to outline everything you need to know to offer this qualification in your Centre. If you have any further questions, please contact your account manager.

### Qualification Details

The HABC Level 1 Award in Substance Misuse Awareness has been accredited by the regulators of England, Wales and Northern Ireland (Ofqual, Welsh Government and CCEA) and is part of the Qualifications and Credit Framework (QCF).

The qualification is supported by Skills for Health, the Sector Skills Council for the UK Health sector.

### Key facts

• <b>QAN</b>	600/1757/0
• <b>Learning Aim Reference</b>	60017570
• <b>Guided learning hours (GLH)</b>	13
• <b>Credit Value</b>	2
• <b>Assessment Method</b>	Mandatory candidate workbook

### Qualification Overview

This qualification is aimed at learners looking for an introductory level qualification in Substance Misuse. It is useful for learners working in a variety of sectors.

This qualification may be eligible for funding under sections 96 and 97. For more information, please contact your local funding provider.

### Entry Guidance

There are no prerequisites for this qualification. It is advised that learners have a minimum of Level 1 in literacy or numeracy or equivalent.

This qualification is approved for delivery to the age ranges pre-16, 16-18 and 19+.

### Geographical Coverage

The qualification is available for learners in England, Wales and Northern Ireland.

### Special Needs

HABC have measures in place for learners with special needs. Please see the Reasonable Adjustments Policy, Annex 17 of the HABC Core Manual.

### Qualification Structure

This qualification is made up of one mandatory unit, the details of which are included at the end of this document. Learners must successfully complete the assessment for this unit to achieve the qualification.

This qualification is assessed by a written workbook. Learners must complete the Candidate Assessment Pack (CAP) in full and both the tutor and the learner must sign the front cover.

### How the qualification is assessed

Tutors are required to mark the CAP and advise learners of areas to improve. All questions must be answered correctly. Once complete, tutors must send all CAPs back to HABC for moderation along with a Notification of Completion form for each learner in order to request certification.

Once the documentation has been received, a list of results will be provided to the Centre Contacts stating whether learners have been successful. Certificates for successful learners will be dispatched for distribution by the Centre Contacts.

### Progression

Progression and further learning routes include:

- HABC Level 2 Award in Substance Misuse (QCF)
- Level 2 Diploma in Health and Social Care

### Nominated Tutor Requirements

HABC require that Nominated Tutors have experience of working within and/or hold a qualification in the Health and Social Care area.

#### ***Suitable Subject Area Qualifications may include:***

- Level 2 Award in Substance Misuse (QCF) or NQF equivalent
- Level 2 NVQ in Health and Social Care

#### ***Suitable teaching qualifications include:***

- Level 3 or 4 PTLLS or above
- HABC Level 3 Award in Delivering Training (or equivalent)
- Diploma or Certificate in Education
- Bachelors or Masters Degree in Education
- City and Guilds Teachers Certificate or equivalent
- Level 3 or 4 NVQ in Training and/or Development
- Proof of at least 30 hours of training in any subject

Nominated Tutors should also be able to demonstrate relevant experience and knowledge in a work context and provide evidence of engagement with the subject field and continuing professional development.

### ID Requirements

All learners must be instructed to bring photographic identification to the assessment to be checked by the invigilator/assessor. This instruction should be given ahead of the course/assessment when the learner registers and/or with any pre-course materials.

It is the responsibility of the Centre to have systems in place to ensure that the person taking an examination/assessment is indeed the person they are purporting to be. All Centres are therefore required to ensure that each learner's photographic identification is checked before they are allowed to undertake the examination/assessment and write the type of photo identification provided by each learner on the Candidate List under "Identification Provided". HABC will accept the following as proof of a learner's identity:

- Valid Passport (any nationality)
- Signed UK Photo card Driving Licence
- Valid Warrant Card issued by HM Forces, Police
- Other photographic ID card, e.g. Employee ID Card (must be current employer), Student ID Card, Travel card.

For more information on learner ID requirements, please refer to Annex 26: Invigilation Instructions.

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**Key Skills**

This qualification provides the opportunity for learners to develop competence in key skills and produce evidence towards attaining key skills. The qualification does not ensure key skills are met as this would depend upon learners producing a portfolio of evidence and the mode of study adopted.

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**Useful Websites**

[www.dh.gov.uk](http://www.dh.gov.uk)  
[www.nhs.co.uk](http://www.nhs.co.uk)  
[www.skillsforhealth.org.uk/](http://www.skillsforhealth.org.uk/)

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**Recommended Training Materials**

Davies. C (2011) *Substance Misuse (Level 1)* 1<sup>st</sup> edition Highfield publications

**Unit 1: Develop an Awareness of Substance Misuse**

Unit no: Y/601/2359  
 Level: 1  
 Credit: 2  
 GLH: 13

Learning Outcomes	Assessment Criteria
<i>The learner will:</i>	<i>The learner can:</i>
<b>1. Know what substances are commonly misused and why</b>	1.1 State reasons why people use substances 1.2 Identify types of substance which are misused and give an example of each 1.3 Identify factors from a person’s background that might lead them to use substances
<b>2. Recognise possible signs of substance misuse</b>	2.1 Identify possible signs or symptoms that may indicate substance misuse 2.2 Identify an example of when a possible sign or symptom may be misleading
<b>3. Be aware of the social and personal effects of substance misuse</b>	3.1 Identify harmful effects of substance misuse on individuals 3.2 Identify harmful effects of substance misuse on society 3.3 Give examples of where to get support and advice on substance use
<b>4. Be aware of the perceptions and responses to substance misuse</b>	4.1 Identify how stereotyping affects users 4.2 Outline how media reporting affects people’s perceptions of substance use 4.3 State sources that can be used to find the extent of substance misuse in society 4.4 Outline ways that substance use in society can be responded to